

RESUME

Name: Sary Hem
Address: 240 Deercroft Avenue
Ottawa, Ontario K2J 2P2
Email: sary@magma.ca

Social Insurance Number: Request Only
Telephone: (613) 823-4642
Fax Modem: (613) 823-4643
<http://www.sary.ca>

Personal Data:

Canadian Status: Canadian Citizen /Cambodian native
Membership: Member of American Translators Association (234394)
Languages: **English and Cambodian (Khmer)**

Translation Experience:

- Experience in translating (1996-Present) and interpreting (1982-Present) from English to Cambodian (Khmer), or vice versa.
- General translations and formatting (DTP) in **PC & Mac**.
- Applications: MsWord, PowerPoint, QuarkXpress, Indesign, or Illustrator in (**PC & Mac**).
- Billy Graham Crusade's official translator and simultaneously interpreter (June 25-28, 1998).
- **Translation Types:** General, Biblical, History, Medical and Politic.
- **Translation and Related Fields:**

- Biblical**
 - Studied theology for four years (part-time) in Cambodian language. Translated Cambodian Evangelical Fellowship of Ottawa's Constitution.
- Computer**
 - Self-managed web site/hosting and FTP Server, and built own computer systems.
- Finance**
 - Former treasurer of The Cambodian Evangelical Fellowship for 10 years, and currently own an income tax preparation business (seasonal); Canada Customs and Revenue Agency approved as an electronically file (EFile) service provider and Cash Discounter.
- Labour**
 - Former Union Steward representing over 190 employees for 6 years; involved in training, seminar and dealing with collective agreement and grievances.
- Medical**
 - Former head nurse and medical assistance in refugee camp in Thailand. Currently is a nursing attendant (nurse aid); involved in training, seminars and workshop on how to deal with residents /dementia. Working on Alzheimer's and dementia unit.

Education and Training:

Academic: Grade 10 in Cambodia; Grade 12 in Canada (B. T. S. D. Certificate).

Professional: July 1981 - July 1982 - Medical Assistant Certificate.

Other: Revenue Canada - Community Volunteer Income Tax Program (Certificate).
T. E. E. (Theology Education by Extension) Certificate.

Work Experience:

Sept./83 - Present Nursing Attendant: Medex Nursing Centre, 1865 Baseline Road, Ottawa.
Full-Time, responsible for eight residents of the 215 beds facility.

July /83 - Dec. /83 Janitor: Painting, cleaning apartments and offices for Robertson & Hills
Chartered Accountant, 328 Frank Street, Ottawa.

July /82 - Sept./82 ESL teacher: preparing refugees for leaving camp, Chhunburi Transit
Centre, Thailand.

Oct./80 -July /82 Kamput Hospital, Thailand
Medical Assistant: Out-Patient-Department; Physical examination,
Diagnosis and treatment of patients, Responsible four wards at night in
absence of doctor; including all the head nurse's duties plus blood
transfusion.
Head Nurse: Duties included giving injections (IV or IM), medication,
blood pressure, malaria smears, urine analysis - male and female wards.
Nurse Aide: Responsible for patients in care, washing, meal
transportation and medication assistance.
O. P. D. Traffic Controller: Responsible for cleaning, preparation of clinic
equipment and specimens, and patients assistance.

Other Activity: Application of computer's programs, computer hardware and software
troubleshooting (PC & Mac), as well as building computer systems.

Certificates: Certificates available for viewing at www.sary.ca/Certificates.pdf.

References: References available at www.sary.ca/Reference.pdf.